

**BRUSHFIRE POTTERY STUDIO, LLC.  
APPLICATION FOR EMPLOYMENT**

Please complete entire application to ensure processing.

Date \_\_\_\_\_

Name (Last, First)		Social Security Number
Current Address (City, State, Zip)		
Permanent Address		
Phone Number		Email Address

HAVE YOU EVER BEEN KNOWN BY ANOTHER NAME? YES NO  
 If yes, please list name(s) \_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OF A FELONY CRIME? YES NO  
 If yes, please explain \_\_\_\_\_

ARE YOU RELATED TO ANYONE IN OUR EMPLOY? YES NO  
 If yes, list name \_\_\_\_\_

ARE YOU ABLE TO PICK UP AND CARRY 45+ POUNDS? YES NO  
 If no, please explain \_\_\_\_\_

DO YOU HAVE ANY LIMITATIONS THAT WOULD HINDER YOU FROM PERFORMING THE ESSENTIAL FUNCTIONS OF THE POSITION FOR WHICH YOU ARE APPLYING? YES NO  
 If yes, please explain \_\_\_\_\_

DO YOU HAVE RELIABLE TRANSPORTATION TO GET TO AND FROM WORK? YES NO

**AVAILABILITY**

Please List The Times You Are Available To Work

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

How many hours a week would you like to work? \_\_\_\_\_

Please list any dates in the next three months in which you are unable to work

\_\_\_\_\_

Do you have a current school/work schedule that will change and may alter your availability? \_\_\_\_\_

If yes, please explain and include when and how often your current schedule will change.

\_\_\_\_\_

**EDUCATION HISTORY**

	Name and Location of School	Dates Attended	did you Graduate	Subjects Studied
High School				
College				
Other				

**EMPLOYMENT HISTORY**

List all employment including military service and self-employment. Account for all periods of unemployment

Present Employer	Supervisor	From (month, year)
Address State Zip	Reason for Leaving	To (month, year)
Phone Number	Responsibilities	Starting Salary
		Ending Salary

Employment History continued:

Name of Employer	Supervisor	From (month, year)
Address State Zip	Reason for Leaving	To (month, year)
Phone Number	Responsibilities	Starting Salary Ending Salary
Name of Employer	Supervisor	From (month, year)
Address State Zip	Reason for Leaving	To (month, year)
Phone Number	Responsibilities	Starting Salary Ending Salary

**REFERENCES**

Give three people not related to you that you have known for more than one year

Name	Address/Phone	Business	Years known

**On a separate piece of paper please tell us about yourself and why you'd like to work at Brushfire, your strengths, any related experience/skills and what you consider great customer service.**

**We receive many applications: please consider how to make yourself stand out! Calls or visits are not taken regarding your application. If you qualify for a position, you will be notified and scheduled for an interview.**

**Thank you for your interest in Brushfire!**

**Release and Authorization**

I hereby authorize Brushfire Pottery Studio and their agents to conduct an investigation into my background and qualifications. Such investigations include, but are not limited to, obtaining reports from credit reporting agencies, courts, corporations, companies, individuals, educational institutions, and government agencies. I hereby release all parties and Brushfire from liability arising from such an investigation. I hereby authorize my former employer to release to Brushfire and their agents any personnel information and records, favorable and otherwise, which my employer has kept regarding my employment, including my work performance. I understand that Brushfire may retain photocopies of my records for its files, whether I am offered employment or not. I hereby release all parties, including my former employer and Brushfire from any liability arising from the release, review and retention of any records pertaining to me. I acknowledge that Brushfire and their agents reserve the right to investigate the correctness of information in such reports concerning me. I understand that Brushfire and their agents may rely on and base its employment decisions solely upon information contained in such reports I release. I further release Brushfire and their agents harmless from any liability arising from their reliance upon any information obtained from any source. If I am hired, I agree that my employment and compensation can be terminated with or without cause and without notice at any time, at the option of Brushfire.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_